

# Information sheet on Art. 13 of the EU General Data Protection Regulation (GDPR)

In accordance with Article 13 of the General Data Protection Regulation (GDPR, Regulation (EU) 2016/679), the following information must be provided to you when personal data is collected:

- **Regarding point (a) and (b) of Article 13(1):**

Responsible for the collection and processing of personal data is the Georg-August-University Göttingen as a foundation under the public law (without the University Medical Center), Wilhelmsplatz 1, 37073 Göttingen (in the following: University of Göttingen), concrete data processing office is [e.g. chair] in the context of [e.g. research].

The data protection officer of the University of Göttingen is

Prof. Andreas Wiebe, LL.M. (Virginia),  
Platz der Göttinger Sieben 6  
37073 Göttingen  
E-mail: [datenschutz@uni-goettingen.de](mailto:datenschutz@uni-goettingen.de).

- **Regarding point (c) of Article 13(1):**

The collection of personal data is necessary to  
[.....](purpose)

and is based on

[§/Art.....] /

and is based on your consent pursuant to point (a) of Article 6(1). (legal basis)

[Delete as applicable]

Data Protection Officer of the University of Göttingen  
Prof. Andreas Wiebe  
[datenschutz@uni-goettingen.de](mailto:datenschutz@uni-goettingen.de)

- **Regarding point (e) of Article 13(1):**

The personal data will be processed and communicated to other competent bodies as follows:

- Research: The data provided in the context of studies will be processed by the researchers indicated to you. If other data recipients exist, you will be informed of this separately.
- Study: The information / data provided within the scope of applications for Master's degree programmes will be forwarded to the responsible committees [.....]  
Data from the student advisory service can be viewed by the following institutions:  
[.....]
- Teaching: Within the framework of university teaching, data on the course of study and your achievements and progress are viewed by the following offices:  
[.....]
- Administration: Data that the administration collects from you is usually only processed by internal organizational units of the [higher-level unit, e.g. faculty]. A transmission usually takes place with job applications and with the assignment of jobs. The following committees are involved here:  
[.....], Equal Opportunities Officer, Representative Body for Disabled Persons, Staff Council].

- **Regarding point (a) of Article 13(2):**

The duration of data storage varies and will be communicated to you in individual cases. In any case, the personal data will be deleted as soon as they are no longer needed. Wherever and whenever possible, the data is made anonymous.

- **Regarding point (b) of Article 13(2):**

The data subject has a right of access to the personal data concerning him or her and, where appropriate, a right to rectification, a right to erasure or a right to restriction of processing of such data and a right to object the processing and a right to data portability.

- **Regarding point (c) of Article 13(2):**

As far as the data processing is based on your consent, you have the right to revoke the consent at any time. The data processing carried out up to then remains legal, the revocation is only valid for the future. In this case your data will be deleted immediately.

- **Regarding point (d) of Article 13(2):**

The person concerned has a right of appeal to the

Data Protection Commissioner of Lower Saxony  
Prinzenstraße 5  
30159 Hannover  
E-Mail: [poststelle@lfd.niedersachsen.de](mailto:poststelle@lfd.niedersachsen.de)

- **Regarding point (e) of Article 13(2):**

The provision of the data by you may be obligatory. You will be informed of this in individual cases.

- **Regarding Article 13(3):**

If it is intended to process the personal data for a purpose other than that for which they were originally collected, the University of Göttingen or [the faculty or other organizational unit] will make information about this other purpose and all other relevant information available to the person concerned prior to such further processing.